



## **ACCOUNTS RECEIVABLE CLERK**

Intercare Corporate Group Inc. is currently seeking a Full-time Accounts Receivable Clerk for our Corporate Office in Calgary. Applicants must have previous AR experience, excellent computer skills, the ability to perform duties with a high level of accuracy and be able to multi-task in a fast paced office environment. Preference will be given to those with post-secondary education in accounting and/or a minimum of 3 years AR and collections experience and knowledge of the Point-Click Care program.

**Please forward your resume to:**

**Human Resources Department  
211 Heritage Drive SE  
Calgary, AB T2H 1M9  
Ph: (403) 252-1194 Fax: (403) 220-1128  
Email: [careers@intercarecorpgroup.com](mailto:careers@intercarecorpgroup.com)  
[www.intercarealberta.com](http://www.intercarealberta.com)**